



Version 1

Admin Area – How To Export A Customer List

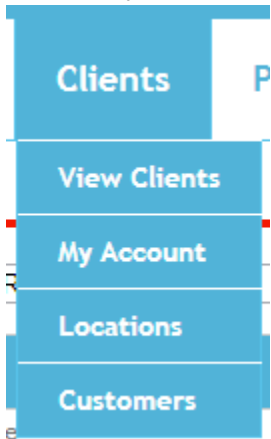
THE LOYALTY BOX is a combination of world-class technology, backed by a professional support team ensuring that your program is a success.

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Exporting a Customer List

1. Go to <http://admin.theloyaltybox.com> enter in your login and password
2. Roll your mouse over Clients > Click Customers



3. Click Export customers

Search:

Program:

Status:

Both
 Enabled
 Disabled

Search

Export Customers

PROGRAM NAME

FIRSTNAME

Your customers details will export into an excel format that you can save to your pc or print.

Support

If you have any questions, please contact The Loyalty Box.

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